

Master Trainers Selection

Project Name:	Empowering Girls- Transforming Communities
Project Area:	
Implementing Partner	

Selection Criteria Mandatory:

1. Female
2. Between the ages of 25-34
3. Adaptable/ flexible to new ideas
4. Interested in girls leadership development initiatives
5. Easily available /accessible (phone, mobile and email)
6. Experience of teaching adolescent girls for over 3 years in the capacity of a Secondary school teacher, trainer or counselor
7. Credible and good reputation
8. Settled in Project area
9. Must possess the following knowledge, skills and attitude at the minimum levels mentioned below (*On a scale from 1 to 5, 1 being the lowest, 5 being the highest, for e.g; 1 being not very confident – 5 being very confident*):

Knowledge	Skills	Attitude
<ul style="list-style-type: none"> • MA degree (preferably with minimum 2 yrs of experience in teaching) (5) • B.ED (preferably with minimum 2 yrs of experience in teaching) (5) • Understands the educational structure and system clearly(3) • Good understanding of Girls issues 	<ul style="list-style-type: none"> • Clear communication skills (5) • Good leadership skills (5) • Assertive yet friendly(5) • Must keep all information confidential / trustworthy(5) • Flexible(willing to work extra hrs in case of trainings, easily available)(4) • Good record keeping skills(4) • Networking ties especially with the school admin and local Educational department. (3) • Some knowledge on SRH (3) 	<ul style="list-style-type: none"> • Open to feedback & learning (4) • Friendly/Welcoming (4) • Informative (Can easily suggest or recommend)(4) • Confident(4)

Date:

Signature of Interviewer:

Applicant Details:

Applicant Name:			
Current Position:			
Qualification:		Age:	
Contact Details:		Contact Number	
Name of School		Work:	
Address		Home/Mobile:	

Selection Form: (To be filled in by hiring personnel)

1. Please encircle Yes or No.

a) Knowledge:

- Meets the criteria of experience in previous experience Yes/No
- Has a general understanding of the educational department Yes/No
- BA degree, equivalent or higher(Please state the degree) Yes/ No
- Previous Training experience (Please explain) Yes/ No

On a scale from 1 to 5, 1 being the lowest, 5 being the highest, please rate the potential Master Trainer in the boxes below:

b) Skills

Networking skills	<input type="checkbox"/>	Communication skills	<input type="checkbox"/>
Knowledge/ information on the topic	<input type="checkbox"/>	Flexible / willing to learn	<input type="checkbox"/>
Leaderships skills	<input type="checkbox"/>	Record keeping skills	<input type="checkbox"/>
Trustworthy / able to keep confidentiality	<input type="checkbox"/>	Training skills	<input type="checkbox"/>

c) Attitudes

Friendly/Welcoming	<input type="checkbox"/>	Confident	<input type="checkbox"/>
Open to feedback & learning	<input type="checkbox"/>	Informative/able to share information	<input type="checkbox"/>

Recommendations _____

Date:

Signature of Interviewer: