

Memorandum of Understanding between the City District Government of Karachi and
World Population Foundation (WPF)



Memorandum of Understanding

Date: 7/5/2009

This Memorandum of Understanding (MOU) is executed on 5th of May 2009 in relation to the implementation of the World Population Foundation's (WPF) Life Skills Based Education (LSBE) Programme in Karachi, Sindh.

Duration:

The MOU is binding on executing parties for a period of 4 years from the above date with further renewal by mutual agreement.

Parties in MoU:

- a) The City District Government of Karachi (CDGK), represented by Mr. Ibrahim Kumbhar, EDO Education, Karachi; and
- b) World Population Foundation (WPF) of House 261, Street 17, F-10/2, Islamabad, represented by Mr. Qadeer Baig, Country Representative for Pakistan; and

Programme Overview:

World Population Foundation (WPF) in conjunction with the Departments of Education, local implementing partners and volunteer teachers and students has developed a comprehensive Life Skills Based Education (LSBE) Programme (annexure A), and workplan (annexure B) and its objectives are to:

1. Develop and integrate model of LSBE for secondary school going adolescents by actively involving, teachers, local government education department, parents and other stakeholders
2. Implement the tested LSBE Curriculum (Level I and Level II) appropriate for adolescents (12-18 years) in 140 Public and Private Schools with students of grade VII to X using the whole of school approach.
3. Train the Master Trainers and LSBE Educators through trainings to ensure the long term sustainability of the programme
4. Effectively implement the community based and empowering monitoring and evaluation mechanism with support from district government and school administrations to ensure the quality of the programme.

General Responsibilities of WPF:

In implementing the LSBE programme in Karachi, WPF commits to generating ownership of programme by CDGK by:

- Leading the liaison with City District Government Karachi and securing official support for the effective implementation of the programme;
- Supplying Training Manuals for Teachers and Student Workbooks for distribution to the participating schools and students;
- Supporting the Training of Master Trainers (TOMTs) and Training of Teachers (ToT), Professional development of teachers, master trainers and district focal persons working in the programme.
 - **Identification of Master Trainers and Teachers:** Supporting CDGK by providing criteria to select Master Trainers and Teachers for the programme.
 - **Training of Master Trainers (TOMT):** Two TOMTs each one of five days intensive training on Level I and Level II of the Curriculum to be held in Karachi at the City Institute of Image Management (CIIM) – CDGK.
 - **Training of Teachers (TOT):** All teachers will be trained in two trainings on LSBE Level I and II by the trained Master Trainers
- Assisting CDGK through out the implementation of the programme in selected High Schools by providing

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- technical as well as continuous back up support;
- Monitoring and evaluating the programme; and
- Dealing with any implementation issues encountered. Annexure C)

General Responsibilities of City District Government Karachi:

In acknowledging the value of this initiative and providing support, the City District Government Karachi commits at their level best to:

- Identification and selection of the high schools (60% girls and 40%boys) and teachers (at least 50 percent female) for the implementation of the programme;
- Permit the teachers trained in the programme to deliver it in selected school in regular teaching hours through weekly session of 45 minutes;
- Permit the teachers, to participate in the trainings, Professional Development Forum and Performance Review Forum and;
- Ensure participation of Master Trainers and Teachers and district focal persons in LSBE training programmes meetings, learning forum related to the programme implementation.
- Ensure the sustainability of the programme after project conclusion by continuing LSBE in All High schools of CDGK through trained teachers and master trainers.
- Support in retaining the teachers trained in the programme in their original schools; and
- Support in advocacy level efforts in integrating LSBE in High School curriculum as well as National Education Policy.

Disclaimer:

This MoU is subject to amendment, withdrawal, cancellation on the whole or any of its term/definition in favour of the Government (the term covers the competent authority of either City District Govt. Karachi or the Provincial Government Sindh)



Singed this on 7th of April 2009, on behalf of the City District Government Karachi, by
Mr Ibrahim Kumbhar, Executive District Officer - Education Karachi.



Singed this on 7th of April 2009, on behalf of World Population Foundation Islamabad, by
Mr. Qadeer Baig, Country Representative for Pakistan.

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World Population Foundation-Pakistan
LSBE Workplan 2009 - 2010

S/No	Activity	March	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Responsibility
		June													
1	Finalization of Work plan & Budgets & Targets														WPF & Implementing partner (IP)
2	MoS Spring with District Government and Partner														WPF & IP
3	Curriculum Development														WPF
3a	Revision & Reporting of year 1 curriculum														COOK & IP
3b	Revision & Reporting of year 2 curriculum														WPF
4	Selection of Implementing Schools and Teachers														COOK & IP
4a	Identification of School Master Trainers and Teachers														WPF
5	Training of Master Trainers, TOWT														WPF
5a	TOWT Level 1														WPF
5b	TOWT Level 2														COOK & IP
6	Teacher Trainers														COOK & IP
6a	Teacher Training Level 1														COOK & IP
6b	Teacher Training Level 2														COOK & IP
7	LSBE Curriculum Implementation in Schools														COOK & IP
7a	Spring of Year School Implementation Monthly Plan with WPF														COOK & IP
7b	Pre-Test of Level 1														
7c	Testing of LSBE Level 1 in schools														
7d	Post-Test of Level 1														
7e	Pre-Test of Level 2														
7f	Testing of LSBE Level 2 in schools														
7g	Post-Test of Level 2														
8	Monitoring of LSBE Program in all districts														WPF
8a	MOE, Sindh & Hyderabad														WPF
8b	Sindh, Madhya Pradesh														IP
8c	UP, Jharkhand														IP
8d	Other 1 year work														IP
8e	Monthly Report (Submitted by 10th of every following month)														IP
8f	Quarterly Report (Submitted by 10th of following month)														IP
9	Cleaning activities & Demonstration														WPF
9a	Learning from														IP
9b	Whole of School Activity														WPF, COOK & IP
9c	LSBE Convention														WPF, COOK & IP

Muhammad Aslam
Executive Director
City District Government of Karachi

(Signature)